

## **Protean eGov Technologies Limited**

(Formerly known as NSDL e-Governance Infrastructure Limited)

# STANDARD OPERATING PROCEDURE (SOP)

# PRAN generation for Government Sector through Aadhaar

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#### Steps to initiate PRAN Generation through eNPS by Subscriber

In order to initiate PRAN generation through e-NPS, User needs to visit eNPS website <a href="https://enps.nsdl.com/eNPS/NationalPensionSystem.html">https://enps.nsdl.com/eNPS/NationalPensionSystem.html</a> select the option "National Pension System" as given below in Figure 1.

National Pension System Trust	eN
	HOME MORE ABOUT NPS
Get your Annual Transaction Statement over Email	ENGLISH Y
or making Instant Contribution through UPI, kindly use UPI ID - PFRDA.15DigitVirtualAccount@axisbank where,15 Dig	it Virtual Account starts with 600101 for Tier I and 6001
A new scheme - default Tier II scheme is being created for government sector subscribers. Further contributions will a new scheme. If default Tier II scheme is selected for contribution during this period, the <i>Guidelines for Online Registration</i> VPS Trust welcomes you to 'eNPS', which will facilitate -	ot be allowed in default Tier II scheme till creation of ti amount will be refunded
<ul> <li>Opening of Individual Pension Account under NPS (only Tier I / Tier I &amp; Tier II) by All Indian Citizens (including NRIs) between 18 - 70 years</li> </ul>	
Making initial and subsequent contribution to your Tier I as well as Tier II account	ATAL PENSION YOJANA
For Account opening, you need to:	1
/ Have Mobile number; email ID and an active Bank account with net Banking facility enabled / Fill up all the mandatory details online / Click Hare for guidelines on filing details if Applicant residence for tax purposes in jurisdiction (s) / Scan and upload your photograph (optional for Aadhaar) and signature	REGISTRATION FOR GDS SUBSCRIBERS
/ Make online payment (Minimum amount of ₹ 500) / Subscriber will have an option to authenticate form through OTP Authentication or eSign process	Additional Services
Read More	✓ Update FATCA details
Click Here for Recipitation of Vidual ID (VID) for making same day Investment directly through your Bank Account under	✓ Update Email ID/Mobile number ✓ Reprint PRAN Card ✓ Change in Scheme Preference
VPS	✓ Tier II Withdrawal ✓ View Account Details/Transaction Statement
NFS All NPS subscribers can contribute in Tier I & Tier II account through 'eNPS' using BillDesk and RazorPay. To view the list of Banks associated with BillDeak Click Here and RazorPay Click Here	
ves BN MPS subsoribers can contribute in Ter / 8 Ter /I account through 'aNPS' using BillDesk and RazorPay. To view the list of Banks associated with BillDesk Click Here and RazorPay Click Here Now Government employees who are mandatorily covered under NPS will be able to open pension account through eNPS	LOGIN WITH PRAN/IPIN
VPS All NPS subscribers can contribute in Tier I & Tier II account through 'eNPS' using BillDesk and RazorPay. To view the list of Banks associated with BillDeak Click Here and RazorPay Click Here Now Government employees who are mandatorily covered under NPS will be able to open pension account through eNPS To post your queries / grievance online Click Here	LOGIN WITH PRAN/IPIN To "Set/Reset your /PIN" Click Here

Figure 1

Read the instruction displayed on the screen & click on "Registration" button as given below in Figure 2.

Protoco		
procean		~
NP'S inust welcomes you to teNP'S', which will recitate -	REGISTRATION	
Registration" to open an individual persion account under NPS. by using this option, an indian Cater between 16-10 years can open iner i or "Tier I and Tier II boh" types of account, an NRI/CDI individual can open only 'Tier I' account. You need to OTP Authenticate I eSign your Subscriber Registration form using this option.		
*Contribution* to make Subsequent Contribution to your Tier I or Tier II account under NPS. Swavalamban account holders can also make	CONTRIBUTION	
Subsequent Contribution through this option. CRA charges are applicable on such transactions and will be recovered separately by way of units deduction from Subscriber NPS account. The investment will take place on T+2 working days basis (subject to receipt of clear funds from PGSP)	(NAV T+2)	
*Tier II Activation* for activation of Tier II account under NPS. All existing Subscribers who have an active Tier I account can activate Tier II account under NPS. All existing Subscribers who have an active Tier I account can activate Tier II	TIED II Docular /	
* "Get Same Day NAV (D. Benigt* for Benistration of Virtual Acrossit number for making seamless investment directly through your Bank	Tax Saving Scheme (TTS) Activation	
Account. Same day NPS investment (T+0) facility can be availed through Direct Remittance (D-Remit) process (as per pre-defined cut-off time for receipt of funds at Trustee Bank).		
*Annual Transaction Statement on Email* for receiving your Annual Transaction Statement for NPS transactions on your registered email ID.	Get Same Day NAV (Register for D-Remit)	
This is part of Go-Green initiative of Protean eGou-CRA.		
"Instant Contribution through UPI ID" FFHDA 150geVirtualAccount @ axisoank (15 Light Virtual Account starts with 500101 (ifer i) and 600102 (Tier II)).	ANNUAL TRANSACTION STATEMENT ON	
Subscriber will have an option to subtenticate from through CTP Authentication or eSign process	Additional Services	
Read More 🗸 Up	date FATCA details	
Click Here for Registration of Virtual ID (VID) for making same day investment directly through your Bank Account under V De	date Email (D'Mobile number print FRAN Gard	
All NPS subscribers can contribute in Tier I & Tier II account through teNPS using BilDesk and RecorPay. To view the list V Tie	ange in Scheme Frieference r II Withdrawal	
of Banks associated with BillDesk Click Here and RazorPay Click Here	w Account Details/Transaction Statement	
Now Government employees who are mandatorily covered under NPS will be able to open pension account through AVPS	LOGIN WITH PRANJPIN	
To post your queries / grievance online Click Here	To "Set/Reset your IPIN" Click Here	
Figure 2		
Figure 2		



The screen will be redirected to a new page. User need to scroll down to **Government Subscriber section**. Under Government Subscriber, click on "**Register Now**" button as show in **Figure 3**.

NPS National Pension System	em Trust eN
Already started your registration? Continue where you left of.	To Registration (only for applications registered on or before 1st Feb 2024
Who can re	gister for NPS?
Who can re Individual Subscribers • Between 18-70 years can join • Easy and multiple registration options (Aadhaar, Digliocker etc.) • Open Tier I (Pension A/c) and Tier II (Add-on investment A/c).	gister for NPS? Government Subscribers · Central Govt/State Govt. (Including autonomous bodies) employees covered in NPS. · Employees joined after applicable date mandatorily covered in NPS. · Open Tier I (Pension A/c), Tier II (Add on investment A/c), TTS A/c.

Figure 3

User need to enter all the details as request on the screen as show in Figure 4.

	Initial Process of Registration	X	
Wh	Date of Birth (DD/MM/YYYY)	PS?	
	02/09/1994	-	
•	Permanent Account Number (PAN)		
Individual Subscribers	CSZPK2514E	rnment Subscrib	ers
Between 18-70 years can join     Easy and multiple registration options (Aadhaar, Digila	Mobile Number	Govt./ State Govt. (includ in NPS.	ling autonomous bodies) employees
Open Tier I (Pension A/c) and Tier II (Add-on investme	9820942238	es joined after applicab	e date mandatorily covered in NPS.
	Email ID		Add on investment Ave, in a Ale.
REGISTER NOW SEE DOCUM	YUDI.SAHANI@GMAIL.COM	ISTER NOW	SEE DOCUMENTS
	BEGIN REGISTRATION		



User need to select the option **"Aadhaar"** and option as **"Aadhaar Number"** as show in **Figure 5. After** reading all the terms & condition user can submit for Generate OTP.

Figure 5

System will trigger OTP in Aadhaar registered Mobile Number. User will have to enter the OTP and confirm. In case OTP is not received, user can regenerate OTP as shown in **Figure 6.** 

DDO Name	PAO/DTO Name	Ministry
1.G.P.FOREST BNG	STATE HUZUR TREASURY OFFICE, BAN	DIRECTORATE OF TREASURIES, KARN/
Aadhaar Number 460455873101	Enter OTP	
	I have Read and Accepted the I	erms & Conditions
	CONFIRM	
	REGENERATE OTP	
	*NPS Powered by NPS TRUST	

Figure 6

User can also select Aadhar Offline XML option for generating PRAN as shown in Figure 7.

		prot
		Change
		Your session will expire in 20:12
Register with		
🖲 Aadhaar 🔿 Document	t with Digilocker 🔘 KYC Verification by Noda	Office
Select Option		
🔿 Aadhaar Number 🔿 A	adhaar Virtual ID 🖲 Aadhaar Offline XML	
Category	Associated drawing and disbu office (DDO)	rsement
SELECT	~	
-SELECT- STATE GOVERNMENT STATE AUTONOMOUS CENTRAL GOVERNME CENTRAL AUTONOMO	BODY NT US BODY	
DDO Name	PAO/DTO Name	PRAO/DTA Name
Ministry		

Figure 7

Once correct OTP is entered system generates ACK ID as shown in **Figure 8**.

🙃 ACK Generation		
	<image/> <section-header><section-header><section-header><section-header><section-header><section-header><section-header><text></text></section-header></section-header></section-header></section-header></section-header></section-header></section-header>	

Figure 8



After generation of ACK ID, user need to set up Tier 1 account. User need to select Pattern of Investment Option (Default/Auto/Active) as shown below in **Figure 9**.

					Your session will expire in 19
) Default	🔿 Auto	Active		Bank & Nominee Details	
	31.0% SBI PENSION FUND SCHEME - STATE GOVT	-0	100	Add Bank Details >	
	34.0% UTI RETIREMENT SOLUTIONS PENSION FUND SCHEME- STATE GOVT	0	100	Add Nominee Details >	
	35.0% LIC PENSION FUND SCHEME - STATE GOVT		100		

Figure 9

Investment options	a.				
lefaut	Auto 31.0% SBI PENSION I VIMO SCIENCE: STATE GOVIT 34.0%	C Active	100	Bank & Nominee Details	Your session will expire in 19:51
	UTI RETREMENT SOLUTIONS PENSION FUND SCHEME-STATE GOVT 35.0% LLC PENSION FUND SCHEME -STATE GOVT	-0	100	Add Nominee Details >	
	<ul> <li>NPS has a great Tier I</li> <li>No investment limit</li> </ul>	I account  Add Tier II account with 1 Tier II investments can be withdrawn freely at	Tier I details any time • Lower expen	se ratio compared to other products OSet it up later	

User need to add the Bank Account Details as highlighted in red box in **Figure 10**.

Figure 10

After entering all the correct bank details system will verify the Bank details and mark a green tick (<sup>•</sup>). User will save the details as shown in **Figure 11**.

			Chang	e is g
< Bank Detai	ils			_
			Your session will expire in 16.50	
	Bank IFSC Code	Bank Name	Bank Account Number	
			Your account details are sofe with us	
	Re-enter Bank Account Number			
	918010049978185	0		
	Select Account Type			
	SAVING ACCOUNT O CURRENT ACC	OUNT		
	💡 This account will be linked to your inv	estments and will be the default account for all withdraw	als	
		SAVE		

Figure 11

User will then add Nominee details as highlighted in red box shown in Figure 12.

Your session will expire in 19:47 Bank & Nominee Details
Your session will expire in 19:47 Bank & Nominee Details
Bank & Nominee Details
Add Bank Details
Add Nomines Details >
00

Figure 12

User will have to enter the Nominee details as shown in Figure 13. In case more Nominee needs to added user can click on "Add Another Nominee" as shown in below Figure. Note: A maximum of 3 Nominees can be added and total sum percentage (%) of all Nominee should be 100%.

Nominee Details				
	Nominee 1			
			Your session will expire in 19:41	
	Nominee Name	Age	Nominee Relationship	
	SHYAMJI KHAKHADIYA	58	FATHER ¥	
	💡 This nominee will receive 100% of the share			
			a	
			v Reset →	Add another nominee
		Save		

Figure 13

Once all the details are entered system will show a verified mark (<sup>®</sup>) against Bank & Nominee details and user will have to click on proceed option as shown in below Figure 14.

	0.44		Bank & Nominee Details	
	31.0%	100	Add Bank Details	
	34.0%	100	Add Nomines Details	
	35.0% LIC PENSION FUND SCHEME -STATE GOVT	100		
		unt with Ward data He		
No inves	tment limit • Tier II investments can be withdra	unt with Her I details wn freely at any time • Lower ex	pense ratio compared to other products	it up later

Figure 14

After clicking on proceed, User will have to enter Personal details like DOB/DOJ/Address. User have to declare the Tax paying country under FATCA Details and tick (<sup>2</sup>) on both the options as shown in below Figure 15.

Once all the details are entered, kindly click on "Proceed".

Account	03 04	
		Your session will expire in 19:07
Place of Birth	Country of Birth	Nationality
MUMBAI	INDIA 🗸	INDIAN
Membership Number(PPAN)	Date of Joining	Department
12345	01/03/2024	WATER
Date of Retirement	Annual Income Range	
31/03/2054	10 LAC TO 25 LAC ~	
FATCA Details		
🗸 I pay tax of india 🚺 I am n	ot US person	
FATCA 1		
Country of Tax residency	Address of Tax residency	TIN Number issuing Country
INDIA 🗸	PLEASE ENTER ADDRESS OF TAX RES	INDIA
Tax Identification Number	Validity	State
ABCPD1234A		PLEASE ENTER FATCA STATE
City	Zin Code	
PLEASE ENTER FATCA CITY	PLEASE ENTER FATCA ZIP CODE	
		+
Address Proof		Document Expiry Date (if any)
Address Proof	Document Proof ID (if any)	
Address Proof Current Address Proof DRIVING LICENCE	Document Proof ID (if any) MH 1234567789	12/07/2032
Address Proof Current Address Proof DRIVING LICENCE ~ Proof of Identity	Document Proof ID (if any) MH 1234567789	12/07/2032
Address Proof Current Address Proof DRIVING LICENCE	Document Proof ID (if any) MH 1234567789	12/07/2032
Address Proof Current Address Proof DRIVING LICENCE Proof of Identity Identity Proof DRIVING LICENCE	Document Proof ID (if any) MH 1234567789 ID Number MH 1234567789	12/07/2032
Address Proof Current Address Proof DRIVING LICENCE	Document Proof ID (if any) MH 1234567789 ID Number MH 1234567789	12/07/2032
Address Proof Current Address Proof DRIVING LICENCE	Document Proof ID (if any) MH 1234567789 ID Number MH 1234567789 Document Proof ID (if any)	12/07/2032
Address Proof Current Address Proof DRIVING LICENCE Proof of Identity Identity Proof DRIVING LICENCE Date of Birth Proof DRIVING LICENSE	Document Proof ID (if any) MH 1234567789 ID Number MH 1234567789 Document Proof ID (if any) MH 1234567789	12/07/2032

Figure 15

After successful updation of Personal details, User will have to click on drop down menu ( $\square$ ) to upload the documents as shown in **Figure 16** and click on Proceed. User can upload Appointment Letter or Offer Letter whichever document is available.

	Change is growt
01 02 03 Upload Documents 04	
Upload the following documents	Your session will expire in 19:53
APPOINTMENT/OFFER LETTER	•
PROCEE	ED
MPS Powered b	by NPS TRUST

Figure 16

Once User clicks on Proceed, a dialogue box appears for declaration of details captured by subscriber. User have to tick (<sup>22</sup>) the box for declaring all the details including Personal, Bank and Nominee entered are correct and click on "Confirm" as shown in **Figure 17**.

01 02 03 Upload Documents 04		
Upload the following documents	X Declaration by the Subscriber	
	I hereby certify that the details provided in CSRF including the personal, address bank, nominee and employment details. Further, I certify that all my related documents have been submitted for this PRAN generation request. All information	Your session will expire in 18:11
APPOINTMENT/OFFER LETTER	provided by me is correct, complete and true to the best of my knowledge and belief.	×
Make sure your Letter File is completely value and all the details are clear.	Сомням	© 2023185696.pdf
	HPS Powered by NPS TRUST	

Figure 17

User will have to select the sign in method as shown in **Figure 18** and click on Confirm.

- In case user select OTP authentication, an OTP in Mobile number and Email ID needs to be entered.
- In case of eSign option is selected, Only OTP in Aadhaar registered Mobile Number needs to be entered.



Figure 18

Kindly enter the OTP triggered in Registered Mobile Number and Email ID as shown in Figure 19.

	Î
OTP Authentication	
In Unit in a bean san to jour mag sake to voine In Unit a said a san to said a said	
Mobile OTP ENTER MOBILE OTP	
Email OTP	
Resent in 0154	
NPS Powered by NPS TRUST	

Figure 19

Once correct OTP is entered, a message pops in showing Initial Investment is completed as shown in **Figure 20** along with ACK ID and ACK ID Date. User can also download the Registered Form.

	Change is growth
Visit of the state of the	
NPS Powered by NPS TRUST	

Figure 20

After Subscriber Level process is completed the request is made available for Verification and Authorization at Nodal office level.

### Nodal office will login into CRA system by entering https://cra-nsdl.com/CRA/.

### **Verification of Request**

User will click on "eNPS Registration" option from Authorize Request Menu as shown in Figure 21.

	🤣 NSE	L e-Gov is	now opposite	rotean nge is growth			Na	ational Pension Sy	stem (NPS)
Welcome Pay an	nd Accounts Offi	ce				Navigat	e to NPSCAN	23-Mar-2024	Home   Logout
Authorize Request	Security S	ubscriber Registration	Grievance User Ma	intenance Document Man	agement Views	Transaction	Additional Reports (N	lew) Master Download	Dashboard
subscriber	/ Reactivatio	on CGMS BackOffice	Nodal Offices Uploa	d Error Rectification Modu	le CSRF Submiss	sion Details	Exit Withdrawal Reques	t Recruitment Monitoring	Knowledge Centre
Withdrawal Request									
uthorise amily/Disability Pensi Request	ion								
NPS Registration				Welcome to Centr	al Recordkeeping	Agency			
				Click here to view list of I	Exit Claim IDs awai	iting any action	1		
		Subscriber	is required to purchase	e the annuity at the time of	Exit. To view annuit	ty quotes, plea	se click here View Ar	nuity Quotes	
W.e.f. April 1, 20	24, your acce	ss/login to CRA syst require you	tem will require mand r Mobile number to b	atory Aadhaar authentica e linked with Aadhaar for	tion alongwith Us OTP authentication	er ID & Passy on. For detaile	vord. You may take ad operating proced	a note that the Aadhaar a ure, Click here	uthentication/CRA login will
			T	retired life ka sc	ahara, NPS	hamara			
			Home   Contact Us   Sy	stem Configuration / Best Viewe	d   Entrust Secured   F	Privacy Policy   G	rievance Redressal Polic	у	

Figure 21

User will be redirected to NPS Trust website for verifying the request.

As shown in Figure 31, system shows options for Verify and View Status. User will have to select Verify/Authorize and enter the Acknowledgment ID for Verifying the request and click on Accept/Reject option as shown in Figure 22 to verify the request.

						ų		hange is gr
ne District Treasury Office	. Darbhanga (10	04476600)						Home   Logout
	Nati	onal P	ension Sys	stem Tr	ust			eNPS
EGISTRATION								
nline Subscr	iber Reg	istration	Verification	Authoria	zation			
Verify/A	uthorize Request	⊖ View Re	quest Status					
Request Verification	n/Authorizat	ion						
	Acknowledge	ment ID						
	From Date		DD/MM/YYYYY	=				
	To Date		DD/MM/YYYY	ibmit Rese				
Acknowledgement ID	User Ack ID	Request Date	Subscriber Name	Date of Birth	DDO Reg No	Last Action Taken	Pending With	Action
63969501005970373	11192310	23/03/2024	KARAN BANSAL	10/10/1980	SGV050772B	REQUEST VERIFIED	Nodal Authorizer	Accept/Reject
Note	)ate will be the D	ate of Initiation (	of Subscriber Registratio	in Request				

Figure 22

User will have to verify all the details by clicking in bottom right option ">>" as shown below in **Figure 23**.

	(1004476601)			Home   Logout
NPS Na	tional Pension Systen	n Trust		eNPS
TRATION				
Subscriber Confirmation (Core)				
scriber Registrati	ion			
Somer Registrati				
0 0	0 0	6		-0
Start Acknowledge	ement Registration Details OTP	Verification Author	zation PRAN Generated	Process
10 Ocherat	Registration Fo	rm		Complete
vledgement No: 11192310		Subscriber Name: KARAN BANSAL		
Personal Details		C Family Details		
Title	SHRI	Father's Title	SHRI	
First Name *	KARAN BASNAL	Father's First Name	ASHISH BANSAL	
Last Name		Father's Middle Name		
Middle Name		Father's Last Name		
Applicant is Orphan	NO	Mother's Title		
Gender*	MALE	Mother's First Name		
Date of Birth *	10/10/1985	Mother's Middle Name		
Place of Birth *	MUMBAI	Mother's Last Name		
Country of Birth *	INDIA			
Nationality *	INDIAN			
Marital Status	UNMARRIED			
	9820098200			
Mobile *	umber is same as the mobile number			
Mobile * I confirm that my WhatsApp n registered above. I also provide m Limited (CRA) for sending message	y consent to Protean eGov Technologies ges / notifications on my WhatsApp number			
Mobile * I confirm that my WhatsApp n registered above. I also provide m Limited (CRA) for sending messag Email ID *	y consent to Protean eGov Technologies jes / notifications on my WhatsApp number KARANBANSAL@GMAIL.COM			
Mobile * I confirm that my WhatsApp n registered above. I also provide m Limited (CRA) for sending messag Email ID * Telephone with STD Code	y consent to Protean eGov Technologies jes / notifications on my WhatsApp number KARANBANSAL@GMAIL.COM			
Mobile *  I confirm that my WhatsApp n registered above. I also provide m Limited (CRA) for sending messag Email ID * Telephone with STD Code  Identity Details	y consent to Protean eGov Technologies jes / notifications on my WhatsApp number KARANBANSAL@GMAIL.COM	Proof of Identity ————		
Mobile *  I confirm that my WhatsApp n registered above. I also provide m Limited (CRA) for sending messag Email ID *  Telephone with STD Code  Identity Details PAN	y consent to Protean eGov Technologies jes / notifications on my WhatsApp number KARANBANSAL@GMAIL.COM	Proof of Identity	Driving Licence	
Mobile *  I confirm that my WhatsApp n registered above. I also provide m Limited (CRA) for sending message Email ID *  Telephone with STD Code  Identity Details PAN PAN Verification Flag *	y consent to Protean eGov Technologies jes / Indifications on my WhatSApp number KARANBANSAL@GMAIL.COM @ ABCPD1234S NO	Proof of Identity Identity Proof Document ID	Driving Licence MH 1234587789	
Mobile *  I confirm that my WhatsApp n registered above. I also provide m Limited (CRA) for sending message Email D *  Telephone with STD Code  Identity Details PAN PAN Verification Flag * Last 4 digit of Aadhaar	y consent to Protean eGov Technologies jes / Indifications on my WhatSApp number KARANBANSAL@GMAIL.COM @ ABCPD1234S NO XXXXXXXX	Proof of Identity Identity Proof Document ID Document Expiry Date	Driving Licence MH 1234507789 12/07/2032	
Mobile *  I confirm that my WhatsApp n registered above. I also provide m Limited (CRA) for sending message Email ID *  Telephone with STD Code  Identity Details PAN PAN Verification Flag * Last 4 digit of Aadhaar Aadhaar Verification Flag	y consent to Protean eGov Technologies jes / Indifications on my WhatSApp number KARANBANSAL@GMAIL.COM @ ABCPD1234S NO XXXXXXXX YES	Proof of Identity Identity Proof Document ID Document Expiry Date Date of Birth Proof	Driving Licence           MH 1234567789           12/07/2032           DRIVING LICENSE	
Mobile *  I confirm that my WhatsApp n registered above. I also provide m Limited (CRA) to also provide m Telephone with STD Code  Identity Details PAN PAN Verification Flag * Last 4 digit of Adhaar Aadhaar Verification Flag	y consent to Protean eGov Technologies jes / Indifications on my WhatSApp number KARANBANSAL@GMAIL.COM @ ABCPD1234S NO XXXXXXXX YES YES YES	Proof of Identity Identity Proof Document ID Document Expiry Date Date of Birth Proof Document Proof ID (if any)	Driving Licence           MH 1234567789           12/07/2032           DRIVING LICENSE           MH 1234567789	
Mobile *  I confirm that my WhatsApp n registered above. I also provide m Limited (CRA) for sending message Email ID *  Telephone with STD Code  Identity Details PAN PAN Verification Flag * Last 4 digit of Aadhaar Aadhaar Verification Flag Passport No	ABCPD1234S NO XXXXXXX YES YES YES	Proof of Identity Identity Proof Document ID Document Expiry Date Date of Birth Proof Document Proof ID (if any) Document Expiry Date (if any)	Driving Licence           MH 1234567789           12/07/2032           DRIVING LICENSE           MH 1234567789           12/07/2032	
Mobile *  I confirm that my WhatsApp n registered above. I also provide me timited (CRA) for sending messat Email ID *  Telephone with STD Code  Identity Details PAN PAN Verification Flag * Last 4 digit of Aadhaar Aadhaar Verification Flag Rasport No Voter ID	ABCPD1234S NO XXXXXXX YES YES	Proof of Identity Identity Proof Document ID Document Expiry Date Date of Birth Proof Document Proof ID (if any) Document Expiry Date (if any)	Driving Licence           MH 1234567789           12/07/2032           DRIVING LICENSE           MH 1234567789           12/07/2032	
Mobile *  I confirm that my WhatsApp n registered above. I also provide me timited (CRA) for sending messar Email ID *  Telephone with STD Code  Identity Details PAN PAN Verification Flag * Last 4 digit of Aadhaar Aadhaar Verification Flag KYC Verification Flag Passport No Voter ID CERSAI ID	ABCPD1234S NO XXXXXXX YES YES	Proof of Identity Identity Proof Document ID Document Expiry Date Date of Birth Proof Document Proof ID (if any) Document Expiry Date (if any)	Driving Licence           MH 1234567789           12/07/2032           DRIVING LICENSE           MH 1234567789           12/07/2032	
Mobile *  I confirm that my WhatsApp n registered above. I also provide my registered above. I also pr	ABCPD1234S NO XXXXXXX YES YES	Proof of Identity Identity Proof Document ID Document Expiry Date Date of Birth Proof Document Proof ID (if any) Document Expiry Date (if any)	Driving Licence           MH 1234567789           12/07/2032           DRIVING LICENSE           MH 1234567789           12/07/2032	

Figure 23

User will verify Photo & Signature of the subscriber as per the CSRF form and click on ">>" option to proceed as shown in below **Figure 24**.

Start	Acknowledgement Regist	ration Details OTP	Verification	Authorization	PRAN Generated	Process
cknowledgement	No: 11192310	Registration	Subscriber Name:KARAN R	ANSAL		
ccount Type: Tie	er I		1040000			
Personal Details	Contact Detaile Bank & Other Details	s Scheme & Nomination Details	Documents Upload Photo & Si	ignature Details Decla	rations	
Preview	Photo		Preview Signature	e ———		
			ST	· Alaska	No Das	
			510	a rilanci	M JWO.	

Figure 24

After verifying all the details as per CSRF form, User will have to select Approve / Reject and submit the Request as shown in **Figure 25**.

- > In case all the details are found correct, User can click on "Approve" option and process the request.
- In case the request needs to be Rejected, User can click on "Reject" option with appropriate Remarks.

**Note**: Remark is Mandatory for Rejection of Request.

Distric	t Treasury Office, Dar	rbhanga (1004476601)						Home   Logout
¢	NPS TRUST	National	Pension S	ystem Tru	ust			NPS
SISTRAT	NON							
Subso	criber Registration (App	rove Details)						
bso	riber Regis	stration						
		0	0	0	6		7	
		•	•					
St	art Ackno	wledgement Regis	stration Details	OTP	Verification	Authorization P	RAN Generated F	Process
St	art Ackno ID (	wledgement Regis Generated	stration Details Submitted Author Reg	OTP entication/eSign istration Form	Verification	Authorization P	RAN Generated F C	Process complete
St	ement No: 11192310	owledgement Regis Generated S	stration Details Submitted Author Reg	OTP entication/eSign istration Form Subscrit	Verification	Authorization P	RAN Generated F C	Process complete
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Figure 25

Once the request is Approved, request is successfully Verified and is pending for Authorization at Checker Level as shown in **Figure 26**.

*	NPS	National	Pension	System Tri	ust			eNP	PS	
ENT	n mil		Sub	oscriber Registratio	n Request			X		
Hom				Initia	ator Nodal V	Verifier Nodal Auth	orizer Comp	pleted	h	
			Req	quest has been successfu	Ily Accepted					
		Line Ask ID		444000	10					
		USE AVA ID		111525						
2		Acknowledgement ID		639695 Close	01005970373					
Land Land Land Land Land Land Land Land	on second to be a construction of the second s	Acknowledgement ID			1 UDIOS 70373	Ventier Nodal Au	na Allastekanor	mpleted		
	ow View	Acknowledgement ID	ant solars a solars	Close User/Type	a varice - varie e sig ator Nodal Action Taken	Verifier Nodal Au	na Astroducional thorizer Co Remarks	mpleted		
- A	ow View	Acknowledgement ID	Cute 23-05-2024	Close Internet and a second s	ator Nodal Accepted	Vetifier Nodal Au Rejection Category	n Autodatecoli horizer Co Remarks	mpleted		

Figure 26



User will again go to Verify/Authorize and enter the Acknowledgment ID and select the Accept/Reject option as shown in **Figure 27**.

Author	<u>ization</u>	of Rec	uest

come District Treasury Office	, Darbhanga (10	34476600)						Home   Logo
	Nati	onal P	ension Sys	tem Tr	ust			eNPS
S REGISTRATION								
ne >								
Online Subscr	iber Rea	istration	Verification	Authoriz	ation			
Verificatio     Request Verificatio	ithorize Request n/Authorizati Acknowledger From Date To Date	○ View Rea	DD/MM/YYYY DD/MM/YYYY	-				
Acknowledgement ID	User Ack ID	Request Date	Subscriber Name	Date of Birth	DDO Reg No	Last Action Taken	Pending With	Action
Note From Date and To D Enter/Select any on Difference between	Date will be the Die search criteria i	ate of Initiation o	of Subscriber Registration wiedgment ID or From 8 tter than 15 days.	n Request	539000/728		NOGBI Authorizer	Accentreject

Figure 27

After verifying all the details as per CSRF form, User will have to select Approve / Reject and submit the Request as shown in **Figure 28**.

- In case all the details are found correct, User can click on "Approve" option and process the request.
- In case the request needs to be Rejected, User can click on "Reject" option with appropriate Remarks.

**Note:** Remark is Mandatory for Rejection of Request.

¥ İ	<b>NPS</b>	National	Pension	Syster	n Trus	st				OND
	N O O I									
REGISTRATIC	DN									
e > Subscri	ber Registration (Appr	ove Details)								
Subscr	iber Regis	tration								
<b>e</b>		0	0	0		6			-0-	8
Star	rt Ackno	wledgement Regis	Submitted Aut	OTP hentication/e	Sign	/erification	Authorizat	ion P	RAN Genera	ted Process Complete
			R	egistration F	orm					
ccount Type	: Tier I				Subscriber	Name: KARAN	BANSAL			
Personal De	talle Contact Detai	Bank & Other Detai	lia Scheme & Nomin	attan Datalla						
				adon Detaile	Documente U	pload Photo 8	Signature Details	Declaration	a Authoriza	ation
				auon Detaile	Documents U	pload Photo 8	Signature Details	Declaration	Authoriza	ation
Flow	liew			ation Details	Documents U	pload Photo 8	Signature Detaile	Declaration	Authoriza	ation
Flow	/iew			anon Ceraire	Documents U	pload Photo 5	Signature Details	Declaration	Authoriza	ation
Flow	/iew				Documents U	pload Photo 8	edal Verifier	Declaration	Authoriza	Completed
Flow	Entity ID SUB SCRIBER	User ID SUBSCRIBER	Date 23-03-2024	User Typ Initiator	Initiato	or No Action Taken	e Signature Detaile	Nodal Auto	Authoriza	Completed
Flow	Entty ID SUB SCRIBER 10044766	User ID SUB SCRIBER 1004476601	Date 23-03-2024 23-03-2024	User Typ Initiator Nodal Vi	Initiato	Photo 8 Proto 8 Action Taken Accepted Accepted	dal Verifier	Nodal Aut	Authoriza	Completed
Flow V	Entity ID SUBSCRIBER 10044765	User ID SUB SCRIBER 1004476601	Date 23-03-2024 23-03-2024	User Typ Initiator Nodal V	Documents U Initiato	Accepted Accepted	vdal Verifier	Declaration Nodal Auti	Authoriza	Completed
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Figure 28

Once request is successfully Authorized, PRAN is generated in CRA system as shown in **Figure 38**.

*NPS TRUST	Nationa	l Pension	System Tru	st		eNP	PS
Elizabertantel		- Sut	scriber Registration	Request		X	X
			Initia	or Nodal Ve	rifier Nodal Authori:	zer Completed	
		Rec	quest has been successfull	y Accepted			
	F User Ack ID	ermanent Retirement /	Account Number (PRAN) fo	r below Ack ID is 11019	\$897095		
	Acknowledgement ID		6396950	1005970373			
Flow View			Close	tor Nodal V	erifier Nodal Autho	rizer Completed	
Entity ID	User (D	Onte	User Type	Acton Taken	Rejection Category 1	Remarks	
SUBSCRIBER	SUBSCRIBER	23-03-2024	Initiator	Accepted	1	NITIATED	
10044765	1004476601	23-03-2024	Nodal Verifier	Accepted			